

Present: Richard Arias-Hernandez, Jennifer Douglas, Luciana Duranti, Luanne Freund (Chair), Mary Grenier (Administrator), Rick Kopak, Aaron Loehrlein, Eric Meyers, Lisa Nathan, Melissa Nightingale (SSC), Heather O'Brien, Judith Saltman, Mary Sue Stephenson, Connie Wintels (minute taker)

Regrets: Caroline Haythornthwaite (on leave), Vicki Lemieux (on leave),

Documents distributed:

- Draft meeting minutes from March 4, 2016 (by email before the meeting)
- Curriculum Committee report (by email before the meeting)
- Assessment Committee report (not distributed, verbal report given)
- Wording of school's official response to the TRC recommendations (by email before the meeting)

Approval of Agenda

- Added to faculty reports: Research Day report part of Research Leadership Committee report
- Corrected initials for TRC Response

Approval of minutes

- *Lisa Nathan motioned to approve, Mary Sue Stephenson seconded, all voted in favour*

1. Director's Report – Luanne Freund

- Last faculty meeting schedules for April 29, 2016
- No awards meeting scheduled yet, Luanne Freund, Mary Grenier, Melissa Nightingale and Rick Kopak to meet to establish new procedures.
- Acknowledged and thanked everyone involved in making Research Day 2016 a success
- Search Committee –
 - Acknowledged and thanked all faculty members, external members Siobhan McElduff and Richard Cavell, staff Connie Wintels, Mary Grenier and all SLAIS staff members for their work
 - Announcement of the outcome of the search will be made in the near future
- Attended CHIIR Conference in North Carolina for personal research, was a success
- Attended Heads and Directors meeting
 - Received response from Dean's office 2 + 2 meeting
 - Focus on UBC Library budget presented by Ingrid Parent: concerns about monograph and journal subscriptions no longer available
 - Detailed presentation of Faculty of Arts Budget for next year
 - ❖ ACTION: Luanne Freund to send out PowerPoint presentation to Faculty members.
 - Received feedback from Dean regarding further hiring and extension of Acting Director position, also waiting for result of discussions of merger with Journalism
 - Dean's office will work with SLAIS on Vancouver Summer Program
- Karen McLean from Computer Science (HCI) received a grant that offers research opportunities to SLAIS students.
- Met with LASSA co-president Mystery Beck, discussed how to improve student participation and communication.
- Met with Michelle Spelay, ACA Student representative to discuss better way of scheduling the annual ACA Symposium

- Gordon Yusko, assistant director of Irving K. Barber Learning Centre, would like to cooperate with SLAIS on other community outreach projects like the Research Workshop for Librarians Heather O'Brien is organizing.
- Julie Mitchel and Cindy (Underhill?) from the Centre for Teaching, Learning and Technology (CTLT) are working on a Digital Tattoo Project and hope to involve SLAIS and BMS students.

2. Faculty Reports

- Assessment Committee
 - Luanne Freund presented summary report
- Accreditation Working Group (update)
 - Draft Program Presentation due in June/July
 - Chapters will be divided and distributed to faculty members for reading
 - Accreditation Advisory Group will meet in early May
- Research Leadership Committee
 - Research Day was a success with approximately 76 confirmed attendees, partnering with LASSA worked well, the same space, the Golden Jubilee Room has been reserved for next year, March 10, 2017. Acknowledge and thank Jelena Grabeljsek for her role in the organization of the event.
 - Terms of reference must be composed
 - Will reschedule representative from SPARC
 - ❖ ACTION: Schedule meeting for Luanne Freund and Luciana Duranti to discuss workshop for faculty.
- Curriculum Committee
 - Presented report and Pathways; discussed
 - Vote tabled to approve Pathways document, with exception of Records and Information Management Pathway, *all voted in favour*
 - Committee recommends to review Social Media topic course, to be reframed and revamped, Mary Sue Stephenson moves to accept, *all voted in favour*
- Admissions Committee
 - Updated admissions numbers to be presented in Student Service Coordinator's report
- Doctoral committee
 - Jessica Bushey successfully defended her thesis
 - Mock defense for Elaine Goh is scheduled for Monday, April 4th at 11:00 AM
 - 5 of top 6 PhD student applicants have accepted admissions offer
 - Will ask faculty member PhD supervisors if they are willing to be supervisors
 - 2 students have applied for SSHRC grants and will get results in April
 - 600 level courses need to be scheduled
 - New Research methods course could be offered by Ido Roll
- Technology Skills
 - The 6 workshops given this term were well attended, numbers up from fall term due to better promotion and scheduling
 - Considering opening up the workshops to student not in the core
 - Workshop evaluation to be redesigned

3. Admin Report

– MG

- Fiscal year-end

- Good carry forward
 - Two funds to carry over for new lab build
 - Using school's funds for accreditation process, last visit cost approximately \$27,000
 - Will implement quarterly reporting in coming fiscal year
 - Faculty members are invited to share ideas with Luanne Freund on strategic development
 - Facilities
 - Issues with room IBLC 461 – not big enough, not well equipped, Gerald Vanderwoude will look at room
 - Faculty members are asked to send any issues with rooms IBLC 460 or 461 to Mary Grenier
 - ARST core classes are no longer held in IBLC because of class size, classrooms are on the SLAIS website
 - Awards
 - Met with Dave Keith at the Development office
 - Director's name will be secondary contact on all awards
 - Rothstein family is asking to be included in event updates
 - Student Visitors
 - A template letter has been carefully worded not to mention language requirement, a copy will be forwarded to faculty members.
4. Student Services Reports
- September admissions
 - MACL – 9/10 have accepted offers
 - One will be offered SSHRC grant
 - PhD – 5/7 have accepted offers
 - MLIS – 37 accepted, 1 declined, 21 outstanding
 - MAS – 16 accepted, 12 outstanding
 - DUAL – 8/21 accepted, 3 declined, 9 outstanding
 - January admissions
 - 10 applications completed, 39 in progress
 - Aaron Loehrlein will hold 2 info sessions: next week and in May
 - Thank you to Alynne Pols for managing librarian info session, 25 students attended
 - Creating an annual calendar of events for career services
 - No submissions yet to the online alumni profile, but 400 views; faculty are asked for suggestions to encourage posting
5. Other Business
- Truth and Reconciliation Committee Response
 - Decolonization Working Group – discussion of language of document and its distribution/presentation
 - Send written feedback with qualifiers by email to Lisa Nathan, another draft will be distributed and feedback requested
 - *Richard Kopak moves to accept statement, Judith Saltman seconds, all voted in favour*

Motion to adjourn by Luanne Freund, seconded by Lisa Nathan motion carried

Adjourned 3:05 pm.